

City of Lyons

STREET/ALLEY, ROW CLOSURE PROCEDURES

The following requirements and conditions will need to be met and provided for closure of any street or alley public right-of-way within the city limits of Lyons. In addition applicant should be aware that all grants of public right-of-way closures be recorded in the real property Map Records of Toombs County, Georgia, and that associated costs pertaining to that action, are to be paid by the applicant to the City of Lyons.

Applicant must pay a processing fee of \$300.00. This fee is **non-refundable** and will provide for advertising and recording fees, deed prep. All other required documents (survey, legal description, etc.) is the responsibility of the applicant.

Applicant is responsible for paying for all utility relocation costs. If public utility lines, i.e. water, wastewater or storm sewer are required to be adjusted or relocated, construction plans (submitted by a professional Engineer) are required to be submitted for review and approval by the City of Lyons.

The applicant shall fill out the following application and attach the items requested and payment prior to any public hearing.

Once application and payment is received by the City, affected utilities will be notified.

Application for Street or Alley Closing
City of Lyons, Georgia

Date _____

Applicant Name _____ Contact Number _____

The following adjoining property owners do hereby apply for:

- ___ Abandonment of a street, alley or right of way shown on the attached survey
- ___ Permanent easement as Shown on the attached survey (required if utilities are present or proposed)

Attached hereto:

- ___ Certificate of title (Deed) or abstract of title for each property adjoining said street, alley or ROW
- ___ Survey showing adjacent property lines and owners, street, all utilities, and easements,
- ___ Petition or letter from all adjoining property owners with notarized signatures
- ___ Legal description of section of street or alley to be closed.

Name and address (es) of applicants(s):

Name	Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Official use only

Date application received: _____

Property Taxes Current _____

Date fees Paid: _____

Public Hearing Date: _____

Date of Public Notification: _____

Affected Department/Utility Review

Department	Comment	Initial
Streets		
Fire Department		
Police Department		
Water & Sewer		
Stormwater		
City Manager		
Council Approval		
AT&T		
NCTV		
EMC		
Georgia Power		
Atlanta Gas		